
The Somerset Hills School District
Regular Meeting Agenda - June 21, 2023
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High Media Center

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

IV. Pledge of Allegiance

V. Roll Call

VI. Report of the Superintendent

1. Strategic Plan Update

VII. Report of the Business Administrator

VIII. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any actionable agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities

to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. Thank you for your input.

IX. Approval of Minutes*

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for May 10, 2023.

X. FINANCE

A. Committee Report & Discussion:

B. Finance Action Items:

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of May 2023 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$12,064,961.82	\$12,064,961.82
(20) Special Revenue Fund	(\$229,633.44)	(\$229,633.44)
(30) Capital Projects Fund	\$371,191.25	\$371,191.25
(40) Debt Service Fund	(\$322,556.39)	(\$322,556.39)
Total Government Funds	\$11,883,963.24	\$11,883,963.24

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2022-2023 Budget Transfers*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for May 2023.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached May 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,037,374.57
(20) Special Revenue Fund	\$7,681.77
(30) Capital Projects Fund	--

(40) Debt Service Fund	–
(60) Cafeteria Fund	\$137,792.47
(90) Agency Fund	\$1,031,042.43
TOTAL	\$4,213,891.24

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached June 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,661,101.00
(20) Special Revenue Fund	\$75,001.18
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	\$68,120.97
(90) Agency Fund	\$825,621.53
TOTAL	\$4,629,844.68

5. Approve Transfers to Capital Reserve*

Resolved, that the Somerset Hills Board of Education, approve transfers to Capital Reserve
WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,
And

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution,
And

WHEREAS, the Somerset Hills Board of Education wishes to transfer an amount not to exceed \$4,000,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Somerset Hills Board of Education has determined that a total amount not to exceed \$4,000,000 is available for such purpose of such transfers;
NOW THEREFORE BE IT RESOLVED by the Somerset Hills Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

6. Approve Transfers to Maintenance Reserve*

Resolved, that the Somerset Hills Board of Education, approve transfers to Maintenance Reserve
WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,
And

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution,
And

WHEREAS, the Somerset Hills Board of Education wishes to transfer an amount not to exceed \$2,000,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Somerset Hills Board of Education has determined that a total amount not to exceed \$2,000,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the Somerset Hills Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. Transfer of Interest*

Resolved, that the Somerset Hills Board of Education approve the transfer of interest earned in the Capital Project Fund to the General Fund.

8. Approve Authorization of Year-End Closeout*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorize the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2023, including all year-end payables; to proceed with all necessary adjustments and transfers to close the books for the 2022-2023 fiscal year, as well as any and all entries and actions for the opening of the 2023-2024 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, stale dated checks, transfers, award of contracts in compliance with the Public Contracts Laws, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Business Administrator to process and issue the payment of bills and claims between Board meetings during the months of June, July, and August 2023; and

BE IT FURTHER RESOLVED, that all of those actions shall be presented to the Board at its next meeting for ratification and/or final approval.

9. Approve Professional Service Contract*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following appointment for the 2023-2024 school year:

	Provider	Service	Hrly Rate/Est Amount Not to Exceed
a	Methfessel & Werbel	Legal	\$165 p/hr; \$55 p/hr Not to exceed \$50,000
b	Busch Law Group LLC	Legal	\$175 p/hr; \$75 p/hr Not to exceed \$75,000
c	Green Brook Family Medicine	School Physician	\$10,000
d	Somerset Valley Urgent Care	Employment Exams, PPD test, Non DOT Drug Screen	\$36 - \$145 Not to exceed \$2,000
e	Adams, Gutierrez & Lattiboudere, LLC.	Legal	\$180 p/hr; \$90 p/hr Not to exceed \$25,000

10. Approve School Lunch Prices

Resolved, that the Somerset Hills Board of Education approve the 2023-2024 school lunch prices:

School	Current Price	Recommended 2023-24 Price
Bedwell	\$3.50	\$4.00
Middle	\$3.60	\$4.10

11. Approve School Lunch Prices*

Resolved, that the Somerset Hills Board of Education approve the 2023-2024 school lunch price for Bernards High School:

School	Current Price	Recommended 2023-24 Price
High School	\$3.75	\$4.25

12. Approve JAG-One Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve JAG-One agreement to provide athletic training service for the district not to exceed \$70,000 for the 2024-2025 school year.

13. Approve Tuition Rates

Resolved, that the Somerset Hills Board of Education approve the 2023-2024 tuition rates:

Kindergarten	\$17,500.00
Bedwell	\$16,900.00
Middle School	\$18,900.00

14. Approve Tuition Rates*

Resolved, that the Somerset Hills Board of Education approve the 2023-2024 tuition rates:

High School	\$19,450.00
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15. Approve Special Education Schools*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following schools for the 2023-2024 school year:

	<u>Student ID #</u>	<u>School</u>	<u>Location</u>	<u>Cost</u>
a	1130639542	Allegro School - SY	Cedar Knolls, NJ	\$106,390.80
b	1130639542	Allegro School - ESY	Cedar Knolls, NJ	\$17,731.30
c	8026186552 1764996066	Celebrate the Children - SY	Denville, NJ	\$108,585.00 \$77,085.00
d	1079125455	The Center School - ESY	Somerset, NJ	\$8,815.40
e	1079125455	The Center School - SY	Somerset, NJ	\$79,338.60
f	2779193661	Chapel Hill Academy – ESY	Lincoln Park, NJ	\$12,360.00
g	2779193661	Chapel Hill Academy – SY	Lincoln Park, NJ	\$74,160.00
h	2406215244	ECLC – Chatham- ESY Program	Chatham, NJ	\$7,144.60

i	2406215244	ECLC – Chatham – SY	Chatham, NJ	\$64,301.40
j	7480675894	Greystone Psychiatric	Morris Plains, NJ	\$0
k	8628346397	Harbor Haven Day Camp- ESY	Scotch Plains, NJ	\$8,650.00
l	6704368293 4980445376	Hunterdon Prep – ESY Program	Annandale, NJ	\$9,267.00 \$9,267.00
m	6704368293 4980445376	Hunterdon Prep – SY	Annandale, NJ	\$55,602.00 \$55,602.00
n	8026186552 1764996066	Limitless – ESY Program	Denville, NJ	\$9,714.00 \$8,104.00
o	3191740990 6674065186	Midland School – ESY Program	North Branch, NJ	\$12,810.00 \$18,201.00
p	3191740990 6674065186	Midland School – SY	North Branch, NJ	\$76,860.00 \$109,206.00
q	3919382829 3576316201	MUJC-DLC – ESY Program	Warren, NJ	\$16,970.00 \$16,970.00
r	3919382829 3576316201	MUJC-DLC – SY	Warren, NJ	\$101,820.00 \$101,820.00
s	1353989105	Newmark HS – ESY Program	Scotch Plains, NJ	\$6,358.85
t	1353989105	Newmark HS – SY	Scotch Plains, NJ	\$67,329.00
u	9533446690	Newmark School – ESY Program	Scotch Plains, NJ	\$5,859.56
v	9533446690 7091185137	Newmark School – SY	Scotch Plains, NJ	\$62,042.40 \$62,042.40
w	3839380106	New Road School – ESY Program	Somerset, NJ	\$11,842.20
x	3839380106	New Road School - SY	Somerset, NJ	\$71,053.20
y	8166393899 4169704793	Pillar School – ESY Program	Livingston, NJ	\$19,191.60 \$12,169.20
z	8166393899 4169704793	Pillar School – SY	Livingston, NJ	\$115,149.60 \$73,015.20
aa	3957424154	Reed Academy – ESY Program	Oakland, NJ	\$17,861.40
bb	3957424154	Reed Academy – SY	Oakland, NJ	\$107,168.40
cc	1403500697	Shepard Prep High School – SY	Morristown, NJ	\$61,740.54

16. Special Education Providers*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following service providers for the 2023-2024 school year and or and/or extended school year:

	<u>Provider</u>	<u>Service</u>	<u>Location</u>	<u>Cost</u>	<u>Not To Exceed</u>
a	Community Options	Transition Services	Princeton, NJ	\$300/per Class	\$11,000
b	Epic Healthcare & Loving Care Agency d/b/a Aveanna Healthcare	Nursing Services	Hackensack, NJ	\$40 - \$150/hr	\$1,000
c	EPIC Special Ed. Staffing	All Services	El Segundo, CA	\$60 - \$110/hr	\$1,000
d	ESS, Inc.	Sub. Teachers/Paras	Philadelphia, PA	\$74.60 - \$93.25/hr	\$1,000
e	Invo HealthCare	Speech Therapy	Doylestown, PA	\$89.67 - \$91.92/hr	\$15,000
f	Kid Therapy	Prompt Therapy	Chester, NJ	\$85 - \$160/hr	\$3,000
g	Stamler, Jeanne	Educational Evals	Spring Lake, NJ	\$50/per Meeting \$400/eval	\$35,000

17. Special Education Evaluations*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following facilities to conduct evaluation services for the 2023-2024 school year and or and/or extended school year:

	<u>Provider</u>	<u>Service</u>	<u>Location</u>	<u>Cost</u>	<u>Not To Exceed</u>
a	Fennelly, Dr. Bryan	Psychiatric Evals	Madison, NJ	\$330 - \$825/eval	\$1,500
b	Kid Therapy	Occup. Therapy Evals	Chester, NJ	\$160/eval	\$3,000
c	Summit Speech School	Audiological Evals & Consults	New Providence, NJ	\$225 – \$250/hr	\$1,000
d	Technology for Education and Communication Consulting, Inc. (TECC)	Speech & Language Evals / AAC & AT Evals and Consults & Training	Williamstown, NJ	\$100 - \$150/hr \$550 - \$1,300/eval	\$15,000

18. Approve Service Providers*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following service providers for the 2023-2024 school year and extended school year.

	Provider	Service	Location	Cost	Not to Exceed Amount
a	Norton Education Staffing & Recruiting	RN, LPN, CNA/HAA, SLP, Paraprofessionals, Custodians, Teachers	Cohasset MA	\$34 - \$125/hour	\$40,000
b	Swing Education	Paraprofessionals, Custodians, Teachers	San Francisco, CA	\$20 - \$35/hour	\$40,000
c	Inlingua	Language Translation	Summit, NJ	\$300	\$1,000

19. Approve CommonLit Subscription for BHS*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve CommonLit School Essentials Pro package for Bernards High School during the 2023-2024 school year, in the amount of \$3,250.

20. Approve NoRedInk Premium Subscription for BHS*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the NoRedInk premium subscription for student Writing curriculum, for Bernards High School, for the 2023-2024 school year in the amount of \$10,200.

21. Approve Vocabulary.com Subscription for BHS*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Vocabulary.com subscription to support student Reading curriculum, for Bernards High School, for the 2023-2024 school year in the amount of \$3,713.

22. Approve 2023-2024 ESSA-ESEA Grant *

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes application and approves funds for the 2023-2024 school year for the ESSA-ESEA Federal Grant Allocation as follows:

Grant	Somerset Hills (Public)	Far Hills (Non-public)	St. Elizabeth's (Non-public)	Total
Title 1-A	\$64,433	\$0	\$0	\$64,433
Title II-A	\$26,331	\$3,733	\$2,339	\$32,403
Title III	\$27,384	\$1,472	\$0	\$28,856
Title III Immigrant	\$13,648	\$410	\$0	\$14,058
Title IV Part A	\$8,126	\$1,152	\$722	\$10,000

23. Approve 2022-2023 Non-Public Technology Aid*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

Non-Public School	Description	Amount
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a	School of St. Elizabeth	Epson ELPLP88 Replacement Projector Lamp Bulb for PowerLite S27	\$104.22
b	School of St. Elizabeth	Lenovo USB Sound Bar	\$98.43
c	School of St. Elizabeth	Kensington Universal AC Lock & Charge Station - cabinet unit - for 12 table	\$405.45
d	School of St. Elizabeth	APC 6-Outlet Surge Protector, 10ft Cord 1080 Joules Essential Series Black	\$86.15
e	School of St. Elizabeth	Belkin 25ft High Speed HDMI - Ultra HD Cable 4k 30Hz HDMI 1.4 w Ethernet	\$28.82

24. Approve 2022-2023 Non-Public Security Aid*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Security Aid for the following school:

	Non-Public School	Description	Amount
a	Far Hills Country Day	Verkada Intercom Security Camera Surface Mount Plate	\$187.06
b	Far Hills Country Day	Verkada Security Camera Arm Mount	\$167.32
c	Far Hills Country Day	Verkada Access Control Door Reader	\$1,192.68

25. Approve Professional Development Program

Resolved, that the Somerset Hills Board of Education approve the contract for Reading Writing Project Network, LLC for Bedwell and Bernardsville Middle School during the 2023-2024 school year, in the amount of \$39,650 funded by ARP-ESSER III Grant and Title II.

26. Approve Professional Development Program*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Emily Meixner to provide professional development for staff at Bernards High School during the 2023-2024 school year, in the amount of \$1,875 funded by ARP-ESSERIII.

27. Approve Foundations Phonics Program

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Foundations phonics program from Wilson Language Training for grades K-2 and PD for Bedwell for the 2023-2024 school year in the amount of \$42,372.30.

28. Approve Ready Classroom Mathematics Program K-5

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Ready Classroom Mathematics (RCM) Program from Curriculum Associates for grades K-5 and PD for Bedwell and Bernardsville Middle School for the 2023-2024 school year, in the amount of \$42,125.00.

29. Approve i-Ready Mathematics Assessment and Personalized Instruction

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve i-Ready Math Assessment and Personalized Instruction site license and PD from Curriculum Associates for grades 6-8 for Bernardsville Middle School for the 2023-2024 school year, in the amount of \$11,885.00.

30. Approve enVision Algebra II Mathematics Program*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve enVision Algebra II ©2024 and PD from SAVVAS learning Company for an Algebra II course at Bernards High School for the 2023-2024 school year in the amount of \$14,571.59. (Total cost covers 6 years in all.)

31. Approve Multivariable Calculus Mathematics Program*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Larson/Edwards Calculus program from National Geographic/Cengage Learning for Multivariable Calculus course for Bernards High School for the 2023-2024 school year in the amount of \$2,445.30.

32. Approve Residency Status of Student*

WHEREAS, on or about May 4, 2023, the Somerset Hills School District Board of Education (“Board”) notified the parent of a student whose name is on file in the Superintendent’s office (“Student”) that the Board intended to conduct a residency/disenrollment hearing, based on an investigation indicating that the Student is not a resident of the Somerset Hills School District and not entitled to a tuition-free public education from the Somerset Hills Public Schools, and further notified the parent that the parent was entitled to request a hearing; and

WHEREAS, the parent of the Student appeared before a committee of the Board for a hearing as scheduled on May 24, 2023, and presented evidence and argument in support of the parent’s claim that the Student is entitled to a tuition-free public education from the Somerset Hills School District; and

WHEREAS, at the hearing held on May 24, 2023, the Board committee considered the evidence and argument presented by the parent and the evidence presented by the Somerset Hills School District’s administration; and

WHEREAS, the Board has determined that the Student’s parent has not met the parent’s burden under the statute, N.J.S.A. 18A:38-1, to establish that the Student is entitled to a tuition-free education from the Somerset Hills School District.

NOW, THEREFORE, BE IT RESOLVED that the Student shall be disenrolled from the Somerset Hills School District twenty-one (21) days from the date hereof; provided, however, that if the parent of the Student contests the Board’s decision before the Commissioner of Education, then the Student shall remain in the Somerset Hills School District while the appeal is pending before the Commissioner of Education.

BE IT FURTHER RESOLVED that, in the absence of the filing of an appeal or a successful appeal, the parent of the Student shall be assessed tuition for the Student during the period the Board has found the Student ineligible for a tuition-free education from the Somerset Hills School District.

33. Approve Joint Transportation Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Joint Transportation Agreement with Delaware Valley Regional High School to provide transportation services for the 2023-2024 school year. Not to exceed \$25,000.

34. Approve iReady Partners Curriculum Associates

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve iReady Partners Curriculum Associates Services for reading assessment for BES and BMS for the 2023-2024 school year, in the amount of \$6,201.00.

35. Amend Award of Contract*

Resolved, that the Somerset Hills Board of Education, upon recommendation of the Business Administrator approved the award of the FMSC base year contract with Maschio's Food Service, Inc. for the 2023-2024 school year as follows:

- a) Management Fee: The Somerset Hills School District shall pay Maschio's an annual management fee in the amount of \$18,562.50. The management fee shall be payable in monthly installments of \$1,856.25 per month commencing on September 1, 2023 and ending on June 30, 2024.
- b) No Guarantee.
- c) Total Cost of Contract: The total cost of contract is \$695,025.01.

36. Approve NJSIG Safety Grant application and award*

Resolved, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Somerset Hills Board of Education, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that: 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2023-2024 fiscal year in the amount of \$4,183.00 for the purposes set forth in their safety grant application, which is attached hereto; and, 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

37. Shared Services Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Shared Service Agreement with CJ Pride: Central to Jersey Program for the Recruitment of Diverse Educators for the 2023-2024 school year.

XI. FACILITIES & OPERATIONS

A. Committee Report & Discussion:

B. Action Items:

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on May 10, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BMS 2022-2023 #33

2. Approve 2023-2024 Behavior Threat Assessment Team*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the 2023-2024 Behavior Threat Assessment Team:

Cassie Incledon- Social Worker
 Alexa Lavallo- School Psychologist
 Matt Brown- SLEO
 Jinnee DeMarco - School Safety Specialist
 Lisa Garofalo - School Principal
 Jamie Koransky - Other Admin
 Lauren Cava - Student Assistant Counselor
 Melissa Gomez - School Nurse
 Jaime Walker - Other Admin

XII. CURRICULUM

A. Committee Report & Discussion:

B. Action Items:

1. Approve Professional Development/School Business

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2022-2023 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Garofalo, Lisa	Advanced Behavioral Threat Assessment & Management Training	6/1/23	\$7.43
b	BMS	Kupper, Patricia	AP Reader Scorer	6/12/23-6/15/23	\$0

2. Approve Professional Development/School Business*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2022-2023 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
a	District	Riccio, Frank	School Transportation Supervisors Meeting	6/7/23	\$0
b	BHS	Carey, Amanda	Teaching Reading to African American Children	6/7/23	\$45

c	BHS	Carey, Amanda	Hands-on Multisensory Math Stations	6/28/23	\$75
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3. Approve Professional Development/School Business

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Allen, Jazmyn	i-Ready Leaders	7/25/23	\$0
b	BMS	McGovern, Danielle	Coming of Age Literature: A Facing History and Ourselves Approach to ELA	8/7/23 & 8/8/23	\$25

4. Approve Professional Development/School Business*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BHS	Neigel, Scott	NJPSA Fall Conference: Making Excellence Happen	10/12/23 & 10/13/23	\$565.50
b	District	Lucas, Doug	Toolbox Tuesday	7/11/23	\$0
c	District	Clark, Dave	Toolbox Tuesday	7/11/23	\$0
d	District	Vought, Rufus	Toolbox Tuesday	7/11/23	\$0
e	BHS	Gonzalez, Didier	Toolbox Tuesday	7/11/23	\$0

XIII. PERSONNEL

A. Committee Report and Discussion.

B. Action Items:

1. Accepts Resignation*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employees:

	Name	School	Position	Effective
a	Cocozello, Eric	BHS	Custodian	6/15/23
b	Vinyuvat, Jayont	BHS	Custodian	6/30/23
c	Robinson, Carl	BHS	Teacher	6/30/23

2. Amend Renewal Certificated Staff

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the renewal of the following non-tenured certificated staff for the 2023-2024 school year:

	Name	School	Position	Level	Step	Salary	Effective
a	Oliveira, Ashely	BMS	Teacher	BA	8 9	68,930	9/1/23

3. Approve Appointment Certificated Staff

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the

Superintendent, approve the appointment of following non-tenured certificated staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Rodriguez, Tatiana	BES	ESL/MLL Teacher	new	MA	2-3	\$69,735	9/1/23
b	Riker, Joanna	BES	Kindergarten Teacher	Grau	BA	2-3	\$63,770	9/1/23

4. Approve Appointment Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of following non-tenured certificated staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Pistilli-Urena, Jaclyn	BMS/BHS	School Nurse (.7 FTE)	Gomez	BA	13-14	\$54,145	9/1/23

5. Approve Appointment Non Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non certificated staff for the 2022-2023 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective
a	Urena Hernandez, Eric	BHS	Full Time Custodian	Morales	12	\$43,810	6/26/23 <i>Pending clearance</i>
b	Rivas Orellana, Karla	BHS	Full Time Custodian	Cocozello	9	\$40,540	6/26/23 <i>Pending clearance</i>
c	Phocan, Sakniran	BHS	Part Time Custodian 50%	Phommachanh	8	\$19,755	6/26/23 <i>Pending clearance</i>

6. Approve Appointment Non Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non certificated staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective
a	Barone, Scott	District	Network Administrator/Assistant Information Technology Manager	new	n/a	\$110,000	7/1/23
b	Baird, Marilyn	District	Bus Aide	new	n/a	\$18/hour	7/1/23 <i>Pending clearance</i>

7. Amend Appointment Non Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the appointment of the following non certificated staff for the 2022-2023 school year:

	Name	School	Position	Replace	Step	Salary	Effective
a	Phommachanh, Lita	District	Full Time Custodian	Garcia	13 (-.5 FTE) 13	\$22,993 \$45,985	05/29/23

8. Rescind Resignation of Non Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the resignation of the following non certificated staff for the 2022-2023 school year:

	Name	School	Position	Effective

a	Garcia, Paola	District	Full Time Custodian	5/28/23
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9. Approve Leave of Absence

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9088	BMS	Teacher	Disability/Sick days FMLA Unpaid Leave Anticipated Return	10/30/23 - 12/18/23 (paid; w/benefits) 12/19/23 - 03/12/24 (unpaid; w/benefits) 03/13/24 - 06/30/24 (unpaid: COBRA) 09/01/24

10. Approve Leave of Absence*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	8981	BHS	Teacher	Disability/Sick days FMLA Unpaid Leave Anticipated Return	11/06/23 - 12/31/23 (paid; w/benefits) 01/01/24 - 03/22/24 (unpaid; w/benefits) 03/23/24 - 04/07/24 (unpaid: COBRA) 04/08/24

11. Approve Transition Days Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve transition days for the following certificated staff for the 2023-2024 school year:

	Name	School	Position	Transition Days	Level/Step	Per Diem
a	Alvez, Abigail	BHS	Leave Replacement Social Worker	2	MA / 8	\$366.35

12. Approve Student Teaching*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following student teaching for the 2023-2024 school year, *subject to further investigation pursuant to law.*

	Name	Bldg	Subject	Mentor	Effective
a	Hughes, Kimberly	BHS	School Counselor	Lizabeth Stolarz	Fall Semester 2023

13. Approve Summer Work*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following 2023 summer work for staff members at their 2023-2024 per hour rate;

Attachment A

14. Approve Summer Work

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following 2023 summer work for staff members at their 2023-2024 per hour rate;

Attachment A

15. Approve Summer Instruction*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following 2023 summer instructional work at their 2022-2023 per hour rate, to be paid out of the ARP ESSER grant funds, not to exceed \$9,000 total group; *Attachment A*

16. Approve Summer Instruction

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following 2023 summer instructional work at their 2022-2023 per hour rate, to be paid out of the ARP ESSER grant funds: staff as needed but not to exceed \$9,000 total group; *Attachment A*

17. Approve Extended School Year Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Extended School Year Staff for summer 2023 at their 2022-2023 per hour rate; *Attachment A*

18. Approve Extended School Year Transportation*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Extended School Year Transportation staff members for summer 2023 at their 2022-2023 per hour rate: *Attachment A*

19. Approve Summer Curriculum*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following teachers and days for the 2023 summer curriculum projects in order to update documents to meet New Jersey Standards and course requirements. As per SHEA contract, 1 day is defined as 5 hours of work at \$40/hour. *Attachment A*

20. Approve Certificated Staff - IEP Meetings*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve all District General Education & Special Education Certificated Staff for up to 5 hours of IEP Meetings during the months of July and August 2023 at \$50 per hour.

21. Approve Stipend Positions*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following stipend positions for the 2023-2024 school year:

	Name	Position	Stipend
a	Komsiri, Bhanca	Board Mail Person	\$5,245
b	Gonzalez, Didier	BHS Head / Lead Custodian	\$6,000

22. Approve Stipend Positions

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following stipend positions for the 2023-2024 school year:

	Name	Position	Stipend
a	Komsiri, Bhanca	BMS Head / Lead Custodian	\$3,500
b	Singsongkam, Khambone	BES Head / Lead Custodian	\$3,500

23. Approve Athletic Positions BHS*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following BHS athletic positions for the 2023-2024 school year; *Attachment B*

24. Approve Co-Curricular Positions BHS*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following BHS co-curricular positions for the 2023-2024 school year; *Attachment B*

25. Approve Athletic Positions BMS

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following BMS athletic positions for the 2023-2024 school year; *Attachment B*

26. Approve Co-Curricular Positions BMS

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following BMS co-curricular positions for the 2023-2024 school year; *Attachment B*

27. Approve Co-Curricular Positions BES

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following BES co-curricular positions for the 2023-2024 school year; *Attachment B*

28. Approve Staff Member Students*

Resolved, that the Somerset Hills Board of Education upon the recommendation of the Superintendent, approve nonresident students of the following staff member for the 2023-2024 school year:

Grade	Staff Member
Grade 11	Mark Noonan

29. Approve Nonresident Students

Resolved, that the Somerset Hills Board of Education upon the recommendation of the Superintendent, approve nonresident students of the following staff member for the 2023-2024 school year:

Grade	Staff Member
Grade 4	Jon Simoneau

30. Approve Home Instruction*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following home instructors for the 2023-2024 school year, *subject to further investigation pursuant to law*;

	Name
a	All District Certified Staff
b	Arnowitz, Paige
c	Clark, Janice
d	Clendenny, Marilyn
e	Davis, Margaret
f	Dunker, Jeff
g	Gonella, Christine
h	Prothero, Ruth
i	Redling, Kathleen
j	Regner, Carol

31. Approve Translators/Interpreters*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following home instructors for the 2023-2024 school year;

	Name
a	Acuna, Heiner
b	Ayala, Frida
c	Bautista, Ana
d	Cannon, Steven
e	Carreiro, Olivia
f	Chaffee, Salome
g	Delapaz, Manuel
h	Engelmann, Amy
i	Maqueda, Clare
j	Montaner, Paola
k	Salas, Norma

32. Amend Reappoint Non-Certified Staff 2022-2023 School Year*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the reappoint of the following non certificated staff for the 2022-2023 school year; *Attachment C*

33. Reappoint Non-Certified Staff 2023-2024 School Year*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, reappoint the following non certificated staff for the 2023-2024 school year; *Attachment C*

34. Reappoint Custodial Staff 2023-2024 School Year*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, reappoint the following custodial staff for the 2023-2024 school year; *Attachment C*

35. Reappoint Unaffiliated Administrators 2023-2024 School Year*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, reappoint the following unaffiliated administrators for the 2023-2024 school year; *Attachment C*

36. Reappoint Substitutes 2023-2024 School Year*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, reappoint the following substitutes for the 2023-2024 school year: *Attachment C*

37. Approve Overloads*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2023-2024 school year:

	Type of Support	Teacher	Term	Periods/ week	Salary	OVERLOAD Salary prorated
a	English	Janice O'Brien	S1	5	\$114,360	\$9,531.91
b	English	Lauren Volosin	S1	5	\$83,315	\$6,944.31
c	English	Lynn Weltler	S1*	5	\$114,360	\$9,531.91
d	Math	Lisa Camuto	S1*	5	\$83,315	\$6,944.31
e	Science	Karen Silva	FY	5	\$115,360	\$19,230.51
f	Science	Newstein Chang	FY	5	\$70,645	\$11,776.52
g	Science	Alyssa Wagner	FY	5	\$80,195	\$13,368.51
h	Learning Strategies	Allison Snyder	FY	5	\$93,850	\$15,644.80
i	Learning Strategies	Amanda Carey	FY	5	\$70,720	\$11,789.02
j	Financial Literacy	Theresa Murphy	FY	2	\$83,315	\$5,555.24
k	Spanish/WL	Janette Bracero	FY	5	\$93,975	\$15,665.63
l	Latin/WL	Jared Ciocco	FY	5	\$71,795	\$11,968.23

★ Per diem until completed as determined by Principal

38. Approve Job Description*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following job descriptions;

a	NetworkAdministrator - Assistant Information Technology Manager
b	Administrative Assistant to the Assistant Superintendent and the Curriculum Supervisors - Confidential
c	Systems Administrator

39. Approve Transition Days*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve up to eight (8) transition days for Dr. Brian Brotschul, Superintendent of Schools, at his 2023-2024 per diem rate.

40. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
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a	Singh, Salonika	Nurse	County Substitute Certificate	7/1/23 <i>Pending clearance</i>
b	Moore, Quasonna	Teacher/Para/Secretary	County Substitute Certificate	7/1//23 <i>Pending clearance</i>

XIII. POLICY

A. Committee Report and Discussion.

XV. Public Comments

Public comments are welcome at this time on any topic. Public Comments will be limited to 3 minutes. Please state your name and address. Thank you for your input.

XVI. Supplementary Matters**XVII. Adjournment**

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)

Somerset Hills School District

June 21, 2023

ADDENDUM

X. FINANCE

12. Approve JAG-One Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve JAG-One agreement to provide athletic training service for the district not to exceed \$70,000 for the ~~2024-2025~~ 2023-2024 school year.

30. Approve enVision Algebra II Mathematics Program*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve enVision Algebra II ©2024 and PD from SAVVAS learning Company for an Algebra II course at Bernards High School for the 2023-2024 school year in the amount of \$14,571.59 **\$18,795.59** (Total cost covers 6 years in all.)

38. Approve Greater Somerset County YMCA Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Greater Somerset County YMCA agreement to provide use of facilities for the purpose of BHS swim team practices and meets not to exceed \$12,000 for the 2023-2024 school year.

39. Approve Maintenance Reserve Withdrawal*

Resolved that the Somerset Hills Board of Education upon the recommendation of the Superintendent, approve the withdrawal of \$63,823.18 from the Maintenance Reserve for the replacement of hot water heater in Bernards High School in 2022-2023 school year to the following accounts:

Account Number	Amount
11-000-261-420-02-00-11	\$63,823.18

40. Approve Insurance Renewals*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the renewal of insurance policies for the 2023-2024 school year as follows:

Coverage Type	Carrier	Amount
Package	Utica	\$134,902.00
Umbrella	Utica	\$ 16,966.00
Worker's Compensation	NJSIG	\$237,138.00
School Board Legal Liability	NJSIG	\$ 75,566.00
Cyber	Coalition	\$ 43,351.35
Bonds	Hanover	\$ 1,350.00
Student Accident	Bollinger	\$ 46,293.00
TOTAL		\$555,566.35

Somerset Hills School District

June 21, 2023

ADDENDUM

41. Approve Lease Purchase Agreement*

WHEREAS, Somerset Hills Board of Education, a body politic and corporate duly organized and existing as a political subdivision of the State (“Lessee”), is authorized by the laws of the State of New Jersey to purchase, acquire and lease personal property for the benefit of Lessee and to enter into contracts with respect thereto; and

WHEREAS, Lessee desires to purchase, acquire, finance and lease certain equipment with a cost not to exceed \$365,659.85 constituting personal property necessary for Lessee to perform essential governmental functions (the “Equipment”); and

WHEREAS, Lessee proposes to enter into that certain Lease Purchase Agreement (the “Agreement”), with TD Equipment Finance, Inc. (“Lessor”), the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the funds made available by Lessor under the Agreement will be deposited pursuant to the terms of that certain Escrow Agreement, among Lessee, the Lessor and TD Bank, N.A. (the “Escrow Agreement”; and together with the Agreement, the “Financing Documents”) and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, the governing body of Lessee deems it for the benefit of Lessee and for the efficient and effective administration thereof to enter into the Financing Documents and any other documentation necessary, convenient or appropriate for the purpose of the financing the Equipment on the terms and conditions described therein;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE, that Lessee is hereby authorized to execute and deliver the Agreement with principal components of rental payments in an aggregate amount not to exceed \$365,659.85.

BE IT FURTHER RESOLVED, that the Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The School Business Administrator/ Board Secretary be, and hereby is, authorized to execute, acknowledge and deliver the Financing Documents and any and all instruments, documents and certificates which may be required by or provided for in the Financing Documents or as may otherwise be required for or necessary, convenient or appropriate to the financing described in this resolution together with any changes, insertions and omissions therein as may be approved by the officer(s) who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The School Business Administrator/ Board Secretary be, and hereby is,

Somerset Hills School District

June 21, 2023

ADDENDUM

authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

BE IT FURTHER RESOLVED, that the School Business Administrator/ Board Secretary be, and hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

BE IT FURTHER RESOLVED, that pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Agreement as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

BE IT FURTHER RESOLVED, that nothing contained in this resolution, the Agreement nor any other instrument shall be construed with respect to Lessee as incurring a pecuniary liability or charge upon the general credit of Lessee or against its taxing power, nor shall the breach of any agreement contained in this resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon Lessee or any charge upon its general credit or against its taxing power, except to the extent that the rental payments payable under the Agreement are special limited obligations of Lessee as provided in the Agreement.

BE IT FURTHER RESOLVED, that if any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

42. Approve Parent Organization Fundraisers*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraisers for the 2023-2024 SY:

	Organization	School	Event	Date
a	Project Graduation 2024	BHS	Direct mail campaign to 2024 parents for donations	July 2023, Dec 2023, March 2024
b	Project Graduation 2024	BHS	Online BHS spirit wear sale	August 2023- June 2024
c	Project Graduation 2024	BHS	Local business fundraisers/ donation of proceeds	August 2023- June 2024
d	Project Graduation 2024	BHS	Event at local restaurant	Sept 2023 & Feb 2024

Somerset Hills School District

June 21, 2023

ADDENDUM

e	Project Graduation 2024	BHS	Tricky Tray Basket Raffle	11/18/23
f	Project Graduation 2024	BHS	50/50 sales: Tricky Tray & Fashion Show	11/18/23, 3/23/24
g	Project Graduation 2024	BHS	Senior Fashion Show	3/23/24
h	Project Graduation 2024	BHS	Balloon & sign sale for BHS graduating seniors	May 2024 & June 2024

43. Approve 2022-2023 Non-Public Technology Aid*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following School:

	Non-Public School	Description	Amount
a	School of St. Elizabeth	Epson BrightLink 760Wi WXGA Projector	\$1,775.00
b	School of St. Elizabeth	Epson Ultra-Short Throw Wall Mount for BrightLink Projector	\$108.30
c	School of St. Elizabeth	Epson ELPSP02- Active Speakers	\$405.45
d	School of St. Elizabeth	BALT whiteboard - 48 in x 72 in - porcelain	\$354.22

XII. CURRICULUM

2. Approve Professional Development/School Business*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2022-2023 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
d	District	Koransky, Jamie	Threat Assessment Management Training	6/22/23	\$0

Somerset Hills School District

June 21, 2023

ADDENDUM

XII. PERSONNEL

4. Approve Appointment Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of following non-tenured certificated staff for the 2023-2024 school year, *subject to further investigation pursuant to law:*

	Name	School	Position	Replace	Level	Step	Salary	Effective
b	McSpirtt, Kelly	District	School Social Worker	Mongno	MA	1	\$69,235	9/1/23

6. Approve Appointment Non Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non certificated staff for the 2023-2024 school year, *subject to further investigation pursuant to law:*

	Name	School	Position	Replace	Salary	Effective
c	Ash, Horace	District	Bus Driver	new	\$32/hour	9/1/23

23. Approve Athletic Positions BHS*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following BHS athletic positions for the 2023-2024 school year in addition to *Attachment B*

	Name	Season	Position	Stipend
ac	Martinez, Osvaldo	Fall	BHS Boys JV Soccer Coach	\$6,204 Pending clearance
ad	Masoti, Steve	Fall	Volunteer Football	0 Pending clearance

38. Approve Job Description*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following job descriptions;

d	Security Coordinator
e	School Safety Specialist

41. Approve Transfer

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following transfer for the 2023-2024 school year

	Name	Previous Location	New Location	Effective
a	McCarron, James	Olcott	BES	9/1/23

Somerset Hills School District

June 21, 2023

ADDENDUM

42. Approve Summer Intern*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following summer intern for the 2023-2024 school year; *subject to further investigation pursuant to law:*

	Name	Position	School	Hourly Rate
a	Flynn, Connor	Technology Intern	District	\$0

GOAL 1: FACILITIES

Goal Statement: To develop an environment that optimizes student experiences and supports 21st Century programs

Objectives:

1. Continue updating standards to maintain safe and secure facilities
2. Redesign classrooms to meet technology-infused 21st Century learning programs
3. Revitalize existing space, evaluate all spaces, while repurposing under-utilized spaces to evolving curriculum and social/mental health needs
4. Upgrade sports facilities to meet all students' levels, maximize usage, and remain safe and competitive
5. Upgrade existing facilities to be more structurally modernized and sustainable

Strategic Plan Action Items Year 2 2022-2023	Explore	Plan	Create	Implement	Monitor	Analyze	Evaluate	Lead on Task	Project Dates	Current Status
1.2.A BMS Media Center/HVAC Upgrade										
1.2.A.2 Architect rendering			X					Business Administrator Principal Facilities Manager	January 2022 - December 2022	Completed December 2022
1.2.A.3 Bid Process				X				Business Administrator Facilities Manager	July 2022 - June 2023	Completed January 2023
1.2.A.4 Contract awarded				X				Business Administrator Facilities Manager	February - June 2023	Completed February 2023
1.2.C School Tech Spaces										
1.2.C.1 Consider current technology curriculum and offerings K-12							X	Superintendent Assistant Superintendent Supervisor of Technology	January 2022 - June 2023	Completed May 2023
1.2.C.2 Develop comprehensive plan for K-12 curricular enhancements, based on research of effective K-12 Tech programs and Tech/STEM lab designs		X						Superintendent Assistant Superintendent Supervisor of Technology	July 2022 - December 2023	In progress
1.2.C.2.a Develop a timeline for curriculum development			X					Superintendent Assistant Superintendent Director of Student Services Supervisor of Technology	January 2023 - December 2023	In progress
1.2.C.3 Develop a wish list for enhanced spaces in each building to support curricular enhancements	X							Superintendent Assistant Superintendent Supervisor of Technology Principals	January 2023 - December 2024	In progress

1.2.C.4 Prioritize wish list to inform annual budget development		X						Superintendent Assistant Superintendent Supervisor of Technology	January 2023 - December 2024	In progress
1.4.B BHS Turf & Track										
1.4.B.1 Financing/budget for replacement of BHS turf (Bid Process)				X				Business Administrator Director of Facilities	January 2022 - December 2022	Completed December 2022
1.4.B.2 BHS Turf - work to be completed		X						Business Administrator	January 2023 - December 2023	In progress Anticipated completion Summer 2023
1.4.B.3 Financing/budget for replacement of BHS track		X						Business Administrator	January 2023 - December 2023	Completed April 2023
1.4.D BHS Lights										
1.4.D.1 BOE to research viability of improving lights on Olcott field	X							BOE Superintendent	July 2022 - June 2023	Completed June 2023
1.4.D.2 Community Forum - Information session including Q&A about improving lights on Olcott field		X						Superintendent Business Administrator	February 2023 - June 2023	Completed June 2023

GOAL 2: HEALTH AND WELLNESS/SOCIAL EMOTIONAL LEARNING

Goal Statement: To foster and increase self and social awareness throughout year for all K-12 students, and to create an educational community that embraces diversity and its inherent strengths to foster creativity and a sense of belonging.

Objectives:

1. Build relationships between schools; Continue "chain reaction throughout all levels"
 2. Consistently integrate mental health instruction through curriculum
 3. Comprehensive Diversity, Equity and Inclusion plan
 4. More access to mental health services for ALL school community members
 5. Appropriately incorporate technology
 6. Reinstate MLK Day of Service
 7. Guidance check in
 8. Direct mental health instruction and conversation
 9. COPE course
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Strategic Plan Action Items Year 2 2022-2023	Explore	Plan	Create	Implement	Monitor	Analyze	Evaluate	Lead on Task	Project Dates	Current Status
2.1.A Solidify K-12 SEL Vision										
2.1.A.1 Work to further define K-12 vision, ensuring transition between grades/schools are purposefully planned/considered.				X				Assistant Superintendent Director of Guidance	July 2022 - June 2023	In progress
2.1.A.1a Work with Rutgers Behavioral Health to conduct needs assessment in the district to inform interventions				X				Assistant Superintendent Director of Guidance	January 2023- June 2023	Completed May 2023
2.1.A.2 Reach decision regarding whether to purchase additional curriculum and/or modify in-house		X						Assistant Superintendent Director of Guidance	January 2023 - December 2023	In progress
2.3.D Leverage Co-Curriculars to support student wellness										
2.3.D.1 Identify opportunities to recognize and promote safe spaces for all students (GSA, BerNERDS, Girl Up, Best Buddies, ESL Club)	X							Superintendent Assistant Superintendent Director of Guidance Principals	January 2022 - June 2023	In progress Meetings being planned to address budgetary needs
2.3.D.2 Budget for additional stipends to fully support these initiatives	X							Business Administrator Principals Director of Guidance	January 2022 - December 2024	In progress
2.3.D.3 Build outreach mechanisms across co-curriculars to encourage participation			X					Assistant Superintendent Principals Supervisors	July 2022 - June 2025	In progress
2.3.D.4 Build opportunities to celebrate among and across groups/buildings (e.g. Field Day for students with special needs, Unified Sports opportunities, events for students' transitions between schools)				X				Assistant Superintendent Director of Student Services Principals Supervisors	July 2022 - June 2025	In progress
2.4.C Ensure Mental Health spaces at each school / support students' needs										
2.4.C.1 Consider current spaces/needs at each school	X							Business Administrator Principals Facilities Manager	July 2022 - June 2023	Completed April 2023
2.4.C.2 Develop wish list for enhanced spaces in each building to support students' needs				X				Principals Director of Guidance	July 2022 - December 2024	In progress complete for BHS

2.4.C.3 Leverage each building's with list to prioritize wants and informed annual budget development		X						Business Administrator Principals Director of Guidance	July 2022 - June 2025	In progress
2.7.B Identify Growth Opportunities										
2.7.B.1 Identify possible mechanisms to ensure all students K-12 are supported routinely (i.e. not just for scheduling or crisis)		X						Assistant Superintendent Director of Guidance Director of Student Services	January 2021 - December 2022	Completed December 2022
2.7.B.2 Evaluate alternatives from a cost-benefit standpoint (including, but not limited to, financial aspects of decision-making)							X	Assistant Superintendent Director of Guidance	July 2022 - December 2023	In progress
2.7.B.3 Budget for and implement recommendation		X						Business Administrator Director of Guidance	January 2021 - December 2024	In progress

GOAL 3: DIVERSE PATHWAYS TO STUDENT SUCCESS

Goal Statement: To enhance curricular offerings to expose and promote exploration and discovery

1. Create course connections and pathways toward identified careers (including vocational)
2. Diverse course offerings and opportunities for deeper and further exploration into content
3. Capitalize on external partnerships (college credits, internships, workshops)
4. Develop curricular initiatives that provide career exploration opportunities (starting in elementary school)
5. Celebrate individual student learning variations when designing, implementing and assessing curriculum

Strategic Plan Action Items Year 2 2022-2023	Explore	Plan	Create	Implement	Monitor	Analyze	Evaluate	Lead on Task	Project Dates	Current Status
3.1.A Expand Career Exploration K-12										
3.1.A.1 Expand BMS co-curriculars/related arts offerings to provide opportunities to develop soft skills or entrepreneurship dispositions (e.g. TREP\$)		X						Principal	July 2022 - December 2023	In progress
3.1.A.2 Develop high school course sequences specific to post-secondary interests, to be included in Program of Studies			X					Superintendent Supervisors Principals Director of Student Services	July 2022 - December 2024	In progress
3.1.B Expand Access to Experiences Beyond MS/BHS										
3.1.B.1 Survey students, consult with internal stakeholders to confirm student interest in a variety of expanded experiences. Work with VoTech, and Director of Guidance, to promote an earlier, more in depth sustained understanding of their offerings for students and their parents				X				Principals Director of Guidance	July 2022 - December 2023	In progress complete for BHS
3.1.B.2 Explore opportunities for Dual Enrollment, and share possibilities with the Board/public in an ongoing manner		X						Superintendent Assistant Superintendent Director of Guidance	July 2022 - June 2025	In progress
3.1.B.3 Expand Virtual Academy opportunities at BMS to broaden access without compromising high standards				X				Assistant Superintendent Director of Guidance Principal	July 2022 - December 2024	In progress
3.1.B.4 Expand SLE (work study, internships) opportunities to general education population	X							Assistant Superintendent Director of Guidance Principal Supervisor	July 2022 - June 2025	In progress

3.2.A Diverse Course Offerings and Opportunities										
3.2.A.2 Solicit student input/feedback at BHS to ensure career focus considers their voices. Guidance counselors to use Naviance extension to survey students and to explore holding a Career Fair using Naviance data					X			Director of Guidance	July 2022 - December 2024	In progress
3.2.C Solidify Current Academic Pathways										
3.2.C.1 Modify accelerated math pathways at BMS to broaden access without compromising high standards	X							Supervisor of Mathematics	July 2022 - June 2023	In progress Discussions continue into Summer 2023
3.2.C.2 Develop BHS summer programming for advanced credit and remediation		X						Superintendent Assistant Superintendent Supervisors Principal	July 2022 - June 2024	In progress
3.2.C.3 Expand after-school and summer academic support at Bedwell and BMS using recent and existing standardized data					X			Superintendent Assistant Superintendent Supervisors	July 2022 - June 2024	In progress with expansion
3.2.C.4.d Focused K-12 PD to ensure all teachers at all levels are supported in meeting students' individual needs and goals; PD opportunities will be planned as a result of the staff survey where educators identified their own PD needs to support all learners						X		Superintendent Assistant Superintendent Supervisors	July 2022 - June 2025	Completed June 2023, and will continue annually
3.2.C.5 Improve Intervention & Referral services mechanisms K-12 to more tightly align with New Jersey Tiered System of Supports (MTSS)						X		Assistant Superintendent Director of Guidance	July 2022 - June 2024	In progress
3.2.C.9 Identify needs of English Language Learners based on local and state assessment data, program requirements, and the NJSLs, and create a plan to address those needs		X						Supervisor of ESL Principals	June 2023	Completed May 2023
3.2.C.10 Continue to expand Pre-K program			X					Director of Student Services Principal	June 2023	Completed May 2023
3.3.A Capitalize on External Partnerships										
3.3.A.1 Expand K-12 opportunities for community members to share professional expertise with students (Brown Bag Lunch) after assessing what programs are already in place and any perceived gaps					X			Superintendent Assistant Superintendent Principals Supervisors	July 2022 - December 2023	In progress

4.3.A.2 Develop plans to work along the K-12 continuum, focusing on grade/age appropriateness and progression of student agency						X		Principals Social Studies Supervisor	January 2022 - June 2023	Completed June 2023
4.3.A.2.a Training and workshops for staff on implementation of service learning				X				BHS Principal Social Studies Supervisor	January 2022 - June 2023	Completed June 2023
4.3.A.2.b Update US History curriculum to incorporate service learning presentation while aligning with the 6.3 standards			X					BHS Principal Social Studies Supervisor	January 2022 - June 2023	In progress Planning complete. Moving forward for next school year.
4.3.A.2.c Implement the new Community Service program at the high school level with the support of the Community Service Coordinator and SS Supervisor				X				BHS Principal Social Studies Supervisor	January 2022 - June 2023	Completed June 2023
4.3.A.2.d Communication with HSA to ensure all are informed regarding changes being incorporated to programming				X				BHS Principal Social Studies Supervisor	January 2022 - June 2023	Completed June 2023
4.3.A.2.e SS Supervisor will create a presentation for BHS upperclassmen to present selected service learning projects, thus creating an opportunity for a possible "Excellence in Service Award."			X					BHS Principal Social Studies Supervisor	January 2022 - June 2023	Completed June 2023
4.3.A.3 Garner feedback from students/staff on the plan to inform continuous improvement efforts				X				BHS Principal Social Studies Supervisor	January 2023 - June 2023	Completed June 2023
4.4.B Commit to Outreach										
4.4.B.1 Develop options to current communication vehicles, K-12; outreach to parents to discover opportunities for improvement			X					Superintendent Assistant Superintendent Information Technology Manager	July 2022 - June 2023	Completed June 2023
4.4.B.1.a Bedwell to devise a plan to promote the elementary school on social media platforms, including a reimagined Twitter account			X					Principal	July 2022 - June 2023	Completed June 2023
4.4.B.1.b Student Services Dept to contribute to schools' Twitter accounts to communicate with stakeholders, as well as update their district website with pertinent information				X				Director of Student Services	July 2022 - June 2023	Completed June 2023

4.4.B.2 Search out opportunities K-12 for groups that are not currently looped in, working to ensure inclusivity for all stakeholders	X							Superintendent Assistant Superintendent Principals Supervisors	July 2022 - June 2024	In progress
4.4.B.2.a The Director of Student Services and the Supervisor of ESL to work collaboratively to ensure interpreting/translating needs are met and that non-English speaking families are engaged and informed				X				Director of Student Services Supervisor of ESL	July 2022 - June 2023	Completed June 2023
4.4.B.3 Develop a communication plan that can be operationalized, ensuring appropriate budget impact can be met			X					Superintendent Assistant Superintendent Business Administrator	January 2023 - June 2024	In progress
4.4.B.4 Standardize communication expectations K-12 across buildings and student experiences (e.g. sports)				X				Superintendent Assistant Superintendent Director of Information Technology	July 2022 - June 2025	In progress
4.4.B.4.a All SHSD Principals will work to formalize a consistent Principal's Message in the Friday Folder across the District, as well as to share/promote available opportunities				X				Principals	July 2022 - June 2025	In progress
4.4.B.5 Enact, plan, appropriately garnering feedback from all stakeholder groups				X				Superintendent	January 2023 - June 2025	In progress
4.4.C Leverage Co-Curriculars to Support Student Interests										
4.4.C.1 Identify opportunities K-12 to facilitate groups focused on common interests (e.. STEM), and creating applicable student surveys to elicit interests						X		Principals Supervisors	July 2022 - June 2024	In progress
4.4.C.1.a Creation of BMS/BHS co-curricular Google Calendars to improve communication between clubs, activities, and athletics, and to reduce scheduling conflicts				X				Principals Supervisors	July 2022 - June 2024	In progress
4.4.C.1.b BMS/BHS co-curricular advisors and interscholastic teams to utilize Twitter and/or other appropriate social media platforms				X				Principals Director of Athletics	July 2022 - June 2024	In progress
4.4.C.2 Budget for additional stipends to fully support these initiatives				X				Superintendent Business Administrator	July 2022 - June 2024	In progress
4.4.C.3 Build outreach mechanisms across co-curriculars to encourage participation and ensure contact beyond the walls of the school			X					Principals Supervisors	January 2023 - December 2024	In progress
4.4.C.3.a BMS/BHS co-curricular advisors to utilize Twitter				X				Principals Supervisors	January 2023 - December 2024	In progress

4.4.C.4 Create opportunities for students at all grade levels and community members to share common interests, fostering community support and cross generational relationships			X					Principals Supervisors	January 2023 - June 2025	In progress
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Attachment A Summer Assignments

13. Approve Summer Work*

	Name	School Position		Not to Exceed*	23-24 hourly rate
a	Ellis, Amanda	BHS	Counselor	10 days	\$ 64.57
b	Gomez, Melissa	BHS	Nurse	8 days	\$ 45.29
c	Inledon, Cassandra	District	Social Worker	4 days	\$ 47.98
d	Johnson, Alex	BHS	Counselor	10 days	\$ 55.18
e	Kane, Catherine	District	Nurse	8 days	\$ 41.40
f	LaBruno, Wendi	District	LDTC	4 days	\$ 78.68
g	Lavalle, Alexa	District	Psychologist	4 days	\$ 52.25
h	McCloskey, Heather	District	Speech	2 days	\$ 56.00
i	Panik, Meredith	District	Psychologist	4 days	\$ 72.22
j	Persico, Jacqueline	District	Psychologist	2 days	\$ 57.00
k	Roll, Jill	District	OT	2 days	\$ 71.69
l	Sosely, Anna	BHS	Counselor	10 days	\$ 78.68
m	Stolarz, Lizabeth	BHS	Counselor	10 days	\$ 61.05

*days in excess can be approved through the Superintendent or designee

14. Approve Summer Work

	Name	School Position		Not to Exceed*	23-24 hourly rate
a	Craver, Marcy	BMS	Counselor	5 days	\$ 79.20
b	Dooley, Megan	BES	Counselor	10 days	\$ 54.17
c	Habermas, Chris	BMS	Counselor	5 days	\$ 68.43
d	Pane, Patricia	BES	Nurse	2 days	\$ 60.87
e	Ryan, Suzanne	BMS	Nurse	2 days	\$ 75.80

*days in excess can be approved through the Superintendent or designee

14. Approve Summer Instruction*

	Name	School Position		Not to Exceed*	22-23 hourly rate
a	Boyce, Nicole	BHS	Math Supopr	9 days	\$ 51.25
b	Garay, Janet	BHS	Math Supopr	13 days	\$ 65.04
c	Acuna, Heinter	BHS	Math Supopr	13 days	\$ 45.17
d	Medina, Pilar	BHS	Math Supopr	13 days	\$ 44.38
e	Pietrolungo, Jade	BHS	History Support	4 days	\$ 54.70

*days in excess can be approved through the Superintendent or designee

16. Approve Summer Instruction

	Name	School Position		Not to Exceed*	22-23 hourly rate
a	Acuna, Marixza	BES	Support Teacher	4 days	\$ 43.75
b	Andino, Alex	BES	Support Sub	as needed	\$ 43.75
c	Bracero, Jeannette	BES	Support Teacher	20 days	\$ 61.52
d	DeRoberts, Theresa	BES	Support Sub	as needed	\$ 76.13
e	Escobar-Chaffee, Salome	BES	Support Teacher	20 days	\$ 49.55
f	Acuna, Heiner	BMS	Math Lab ARP ESSER grant	\$9,000 total group	\$ 45.17
g	Anderson, Richard	BMS	Math Lab ARP ESSER grant	\$9,000 total group	\$ 53.28
h	Kaufman, Justin	BMS	Math Lab ARP ESSER grant	\$9,000 total group	\$ 44.38
i	Kimmel, Melissa	BMS	ELA Lab ARP ESSER grant	\$9,000 total group	\$ 53.08
j	McMillan, Patirica	BMS	ELA Lab ARP ESSER grant	\$9,000 total group	\$ 66.94
k	O'Brien, Kyle	BMS	Math Lab ARP ESSER grant	\$9,000 total group	\$ 47.20
l	O'Halloran, Annie	BMS	Math Lab ARP ESSER grant	\$9,000 total group	\$ 51.97
m	Russo, Dawn	BMS	ELA Lab ARP ESSER grant	\$9,000 total group	\$ 59.98
n	McShane, Sarah	BES	Support Teacher	20 days	\$ 59.98
o	Mirando, Stephan	BES	Support Teacher	16 days	\$ 47.82
p	Ricker, Joanna	BES	Support Sub	as needed	\$ 43.12
q	Rodriguez, Tatiana	BES	Support Sub	as needed	\$ 46.57
r	Rudin, Elizabeth	BES	Support Teacher	20 days	\$ 78.27
s	Sheehan, Carolyn	BES	Support Teacher	20 days	\$ 47.31

Attachment A Summer Assignments

*days in excess can be approved through the Superintendent or designee

17. Approve Extended School Year Staff*

	Name	School	Position	Not to Exceed*	22-23 hourly rate
a	Arce, Cassandra	District	Teacher	70 hours	\$ 50.34
b	Canny, Emma	District	Paraprofessional	70 hours	\$ 19.09
c	Fabregas, Kelly	District	Teacher	70 hours	\$ 49.63
d	Fischer, Taylor	District	Teacher	70 hours	\$ 47.82
e	Geyer, Julie	District	Teacher	70 hours	\$ 47.82
f	Gomez, Melissa	District	Nurse	70 hours	\$ 43.31
g	Gori, Michelle	District	Teacher	70 hours	\$ 44.38
h	Hart, Amy	District	Teacher	70 hours	\$ 49.55
i	Incedon, Cassandra	District	Social Worker	70 hours	\$ 46.57
j	Johnson, Kimberly	District	Paraprofessional	70 hours	\$ 19.69
k	Lavalle, Alexa	District	Psychologist	70 hours	\$ 50.64
l	McCloskey, Heather	District	Speech	70 hours	\$ 53.70
m	Pane, Patricia	District	Nurse	70 hours	\$ 58.28
n	Panki, Meredith	District	Substitute Pscycolgist	20 hours	\$ 68.63
o	Pernaselli, Marjorie	District	Substitute Teacher/Para	20 hours	\$ 19.29
p	Reilly, Kathryn	District	Teacher	70 hours	\$ 43.12
q	Roll, Jill	District	OT	70 hours	\$ 70.79
r	Stypolkowski, Emily	District	Teacher	70 hours	\$ 47.82
s	Teets, Ashley	District	Teacher	70 hours	\$ 47.82
t	Villagra, Crystal	District	Paraprofessional	70 hours	\$ 17.91
u	Wertman, Suzanne	District	Teacher	70 hours	\$ 47.20

*days in excess can be approved through the Superintendent or designee

18. Approve Extended School Year Transportation*

	Name	School	Position	Hourly Rate
a	Aiello, Andrew	District	Bus Driver	\$32/hour
b	Bartow, Lillian	District	Bus Driver	\$32/hour
c	DaSilva, Vincent	District	Bus Driver	\$32/hour
d	DeLepaz, Manny	District	Bus Driver	\$32/hour
e	Grasso, Lori	District	Bus Driver	\$32/hour
f	Moreno, Carlos	District	Bus Driver	\$32/hour
g	Sterne, Godard	District	Bus Driver	\$32/hour
h	Baird, Marilyn	District	Bus Aide	\$18.00/hour
i	Clarke, Ellen	District	Bus Aide	\$19.92/hour
j	Klocinski, Lisa	District	Bus Aide	\$18.00/hour
k	Miller, Traci	District	Bus Aide	\$18.00/hour

19. Approve Summer Curriculum*

	Course	School	Project	Days	Writer
a	BMS Tools 2.0	District	New Course - Semester	5	Melissa Kimmel
b	United States History 1	District	Add community service requirements	3	Kelly Clark
c	United States History 1 A	District	Add community service requirements	3	Kelly Clark
d	United States History 1 H	District	Add community service requirements	3	Daniel Kaplan
e	AP United States History 1	District	Add community service requirements	3	Daniel Kaplan
f	BMS Study Skills 6,7,8	District	Curriculum creation	10	Michelle Gori
g	Transition Skills at BHS	District	Curriculum creation	5	Allison Snyder
h	Transition Skills at BHS	District	Curriculum creation	5	Amanda Carey
i	Integrated Spanish	District	New Course - Full Year	5	Jose Daben
j	Integrated Spanish	District	New Course - Full Year	5	Janet Garay
k	Law, Civics, Citizenship	District	New Course - Semester	5	Cameron Reitz
l	Untold Histories	District	New Course - Semester	5	Jade Pietroluongo
m	BHS Music Xploration	District	New Course- Semester	5	Stephen Taesler

Attachment A Summer Assignments

n	Multivariable Calculus	District	New Course	5	Richard Anderson
o	Multivariable Calculus	District	New Course	5	Jonathan Cherng
p	Science 8	District	NJSLS-S Updates	1	Brian King
q	Science 8 Honors	District	NJSLS-S Updates	1	Brian King
r	Algebra 2	District	Updated to new materials	1.5	Richard Anderson
s	Algebra 2	District	Updated to new materials	1.5	Kyle O'Brien
t	Learning Strategies	District	New Course - Full Year	5	Allison Snyder
u	Learning Strategies	District	New Course - Full Year	5	Amanda Carey
v	AP Latin	District	New Course - Full Year	10	Jared Ciocco
w	BES Technology K	District	Career Updates (Strategic Plan	1	Allen Thurlow
x	BES Technology 1	District	Career Updates (Strategic Plan	1	Allen Thurlow
y	BES Technology 2	District	Career Updates (Strategic Plan	1	Allen Thurlow
z	BES Technology 3	District	Career Updates (Strategic Plan	1	Allen Thurlow
aa	BES Technology 4	District	Career Updates (Strategic Plan	1	Allen Thurlow
ab	BES Enrichment K	District	Career Updates (Strategic Plan	1	Melissa Leonard
ac	BES Enrichment 1	District	Career Updates (Strategic Plan	1	Melissa Leonard
ad	BES Enrichment 2	District	Career Updates (Strategic Plan	1	Melissa Leonard
ae	BES Enrichment 3	District	Career Updates (Strategic Plan	1	Melissa Leonard
af	BES Enrichment 4	District	Career Updates (Strategic Plan	1	Melissa Leonard
ag	BES Library 3	District	Curriculum creation and Career	2.5	Darcey Brooten
ah	BES Library 4	District	Curriculum creation and Career	2.5	Darcey Brooten
ai	BES Music 3	District	Career Updates (Strategic Plan	1	Mark Noonan
aj	BES Music 4	District	Career Updates (Strategic Plan	1	Mark Noonan
ak	BES Spanish 3	District	Career Updates (Strategic Plan	1	Stephen Mirando
al	BES Spanish 4	District	Career Updates (Strategic Plan	1	Stephen Mirando
am	BHS Honors Orchestra	District	New Course - Full Year	10	Stephen Taesler

Attachment B Stipends

23. Approve Athletic Positions BHS*

Fall Positions: BHS		Staff Name	Stipend
a	Assistant AD: Fall 50%	Bisconti, Brett	\$1,964.60
b	Assistant AD: Fall 50%	Manore, Paul	\$1,964.60
c	Cross Country: Head	Szostak, Dave	\$8,272.00
d	Cross Country: Assistant	Samson, Alyssa	\$6,204.00
e	Field Hockey: Head	Falzarano, Sarah	\$8,272.00
f	Field Hockey: Assistant (JV)	Lavalle, Alexa	\$6,204.00
g	Field Hockey: Assistant (FR)	Tynan, Jessica	\$5,790.40
h	Field Hockey: Volunteer	Sheehan, Carolyn	\$0.00
i	Football: Head	Simoneau, Jon	\$10,857.00
j	Football: Assistant	Carmon, Dave	\$8,142.75
k	Football: Assistant (JV)	McCullough, Ryan	\$8,142.75
l	Football: Assistant (JV)	Maurizio, Andrew	\$8,142.75
m	Football: Assistant (FR)	Maddaluna, John - pending clearance	\$7,599.90
n	Football: Volunteer	Simoneau, Wayne	\$0.00
o	Football: Volunteer	O'Reilly, Brendan - pending clearance	\$0.00
p	Football: Volunteer	Kulscar, Chris	\$0.00
q	Open Gym: Fall	Falzarano, Jeff	\$1,809.50
r	Soccer: Men's Head	LaSpada, Joe	\$8,272.00
s	Soccer: Men's Assistant (FR)	Rivera, Fernando	\$6,721.00
t	Soccer: Men's Volunteer	Thurlow, Allen	\$0.00
u	Soccer: Women's Head	Boudreau, Derek	\$8,272.00
v	Soccer: Women's Assistant (JV)	Crisman, Gillian	\$6,204.00
w	Soccer: Women's Assistant (FR)	Chaffee, Salome	\$6,721.00
x	Soccer: Women's Volunteer	LaChac, Luke	\$0.00
y	Tennis: Women's Head	St. Ours, Elizabeth	\$7,444.80
z	Tennis: Women's Assistant	Mahlik, Philip	\$5,583.60
a	Volleyball: Women's Head	Gajewski, Richard	\$7,444.80
ab	Volleyball: Women's Assistant	Gajewski, Brittany	\$5,583.60
Winter Positions: BHS		Staff Name	Stipend
ag	Assistant AD: Winter 50%	Paterno, Amy	\$2,481.60
ah	Basketball: Men's Head	Sina, Jaren	\$9,823.00
ai	Basketball: Men's Assistant (JV)	Johnson, Alec	\$7,367.25
aj	Basketball: Men's Assistant (FR)	Carmon, David	\$6,876.10
ak	Basketball: Women's Head	Bisconti, Brett	\$9,823.00
al	Basketball: Women's Assistant (JV)	Palmeri, Jeremy	\$7,367.25
am	Basketball: Women's Assistant (FR)	Lavalle, Alexa	\$6,876.10
an	Fencing: Head	Cherng, Jonathan	\$7,444.80
ao	Fencing: Assistant	Mrak, Mark	\$5,583.60
ap	Fencing Assistant (FR)	DeGeorges, Cole	\$5,583.60
aq	Ice Hockey: Head	Manor, Paul	\$7,444.80
ar	Ice Hockey: Assistant	Spautz, Daniel	\$5,583.60
as	Open Gym: Winter	Simoneau, Jon	\$2,068.00
at	Ski Team: Head	Lister, Kay	\$7,444.80
au	Swimming: Head	Voight, Doug	\$7,444.80
av	Swimming: Assistant	Cummings, Kathryn	\$5,583.60
aw	Winter Track: Assistant	Samson, Alyssa	\$5,583.60
ax	Winter Track: Assistant	Shemon, Eileen	\$5,583.60
ay	Wrestling: Head	Brothers, David	\$9,823.00
az	Wrestling: Assistant (JV)	Maurizio, Andrew	\$7,367.25
Spring Position: BHS		Staff Name	Stipend
be	Assistant AD: Spring 50%	Cherng, Jonathan	\$1,964.60
bg	Assistant AD: Spring 50%	Paterno, Amy	\$1,964.60
bh	Baseball: Head	Falzarano, Jeffrey	\$8,272.00

Attachment B Stipends

bi	Baseball: Assistant (JV)	Kaufman, Justin	\$6,204.00
bj	Golf: Head	Spautz, Daniel	\$7,444.80
bk	Golf Assistant:	Manore, Paul	\$5,583.60
bl	Lacrosse: Men's Head	Brothers, David	\$8,272.00
bm	Lacrosse: Men's Assistant (JV)	Voight, Doug	\$6,204.00
bn	Lacrosse: Men's Assistant (FR)	Hemans Nicholas	\$5,790.40
bo	Lacrosse: Volunteer	Femenella, Matthew	\$0.00
bp	Lacrosse: Volunteer	Witty, Dean	\$0.00
bq	Lacrosse: Woment's Head	Ryan, Kelsey	\$8,272.00
br	Lacrosse: Women's Assistant (FR)	Shemon, Eileen	\$5,790.40
bs	Lacrosse: Women's Volunteer	Sleight, Kaitlyn	\$0.00
bt	Softball: Head	O'Connor, Leslie	\$8,272.00
bu	Softball: Assistant (JV)	Lavalle, Alexa	\$6,204.00
bv	Softball: Volunteer	Froysland, Megan	\$0.00
bw	Softball: Volunteer	Palmeri, Jeremy	\$0.00
bx	Tennis: Men's Head	Koch, Kevin	\$7,444.80
by	Tennis: Men's Assistant 50%	Boudreau, Derek	\$2,791.80
bz	Tennis: Men's Assistant 50%	McGovern, Courtney	\$2,791.80
ca	Track & Field: Woment's Head	Carmon, Dave	\$8,272.00
cb	Track & Field: Men's Head	LaChac, Luke	\$8,272.00
cc	Track & Field: M/W Assistant	Simoneau, Jon	\$6,204.00
cd	Track & Field: M/W Assistant	Tynan, Jessica	\$6,204.00
ce	Track & Field: M/W Assistant	Maurizio, Andrew	\$6,204.00
cf	Weight Training: Summer	Simoneau, Jon	\$1,809.50

24. Approve Co-Curricular Positions BHS*

	Co-Curricular Positions: BHS	Staff Name	Stipend
a	Activities Technician	Ferrara, James	\$3,619.00
b	Activities Technician II	Ferrara, James	\$2,326.50
c	Bernardian: Literary Advisor 50%	O'Brien, Janice	\$3,619.00
d	Bernardian: Literary Advisor 50%	Hunkele, Heather	\$3,619.00
e	Bernardian: Financial Advisor 50%	O'Brien, Janice	\$1,809.50
f	Bernardian: Financial Advisor 50%	Hunkele, Heather	\$1,809.50
g	Book Club	Snyder, Allison	\$2,843.50
h	Class Advisor: Senior	Pasqua, Jaclyn	\$4,136.00
i	Class Advisor: Junior	Boyce, Nicole	\$4,136.00
j	Class Advisor: Sophomore	Volosin, Lauren	\$2,998.60
k	Class Advisor: Freshman	Murphy, Theresa	\$2,998.60
l	Community Service	Sosely, Anna	\$4,653.00
m	Crimson	Hunkele, Heather	\$5,687.00
n	Drama: Fall Director	Tomaino, Chris	\$4,136.00
o	Drama: Fall Assistant Director	Pietrolungo, Jade	\$2,068.00
p	Drama: Fall Set Constructions	Ellis, Judge	\$2,585.00
q	Green Team	Young, Joseph	\$2,843.50
r	Harvard Model Congress Advisor	Kaplan, Daniel	\$2,843.50
s	Key Club	Kaplan, Daniel	\$2,843.50
t	Marching Band: Director	Noonan, Mark	\$8,789.00
u	Marching Band: Assistant Marching	Snyder, Jason	\$3,515.60
v	Marching Band: Assistant Percussion	Taesler, Stephen	\$3,515.60
w	Math League	O'Brien, Kyle	\$2,843.50
x	Musical: Spring Choreographer	Pietrolungo, Jade	\$4,136.00
y	Musical: Spring Instrumental	Taesler, Stephen	\$4,136.00
z	Musical: Spring Set Construction	Ellis, Judge	\$2,585.00
a	Musical: Spring Vocal	Lapinie, Matthew	\$4,136.00
ab	National Honor Society	Murphy, Theresa	\$2,843.50
ac	Peer Leadership	Maestas, Alyssa	\$7,238.00

Attachment B Stipends

ad	Peer Leadership: Assistant	Kaufman, Justin	\$3,102.00
ae	Photography Club	Crisman, Gillian	\$2,843.50
af	Pinnecele	Snyder, Allison	\$2,843.50
ag	Robotics	Koch, Kevin	\$2,585.00
ah	Science Team: Biology	Young, Joseph	\$2,843.50
ai	Science Team: Chemistry I	Whitlock, Christine	\$2,843.50
aj	Science Team: Chemistry II	Whitlock, Christine	\$2,843.50
ak	Science Team: Physics	Ferrara, James	\$2,843.50
al	Student Council	Reitz, Cameron	\$5,687.00
am	Vocal Music Accompanist	Steffani, Phil	\$4,136.00
an	Media Center After Hours	Pair, Randall	\$25/hour
an	Media Center After Hours	Dolson, Peg	\$25/hour
ao	Media Center After Hours	Hart, Amy	\$25/hour
ap	Media Center After Hours	Snyder, Allison	\$25/hour
aq	Media Center After Hours	LaBruno, Wendi	\$25/hour
ar	Media Center After Hours	Anderson, Richard	\$25/hour

25. Approve Athletic Positions BMS

Fall Positions: BMS		Staff Name	Stipend
a	Cross County: Head	O'Halloran, Anne	\$4,347.97
b	Cross County: Assistant	McGovern, Courtney	\$2,825.92
c	Field Hockey: Head	Paterno, Amy	\$4,347.97
d	Field Hockey: Assistant	O'Connor, Leslie	\$2,825.92
e	Soccer: Boy's Head	Koch, Kevin	\$4,347.97
f	Soccer: Boy's Assistant	Gill, Austin	\$2,825.92
g	Soccer: Girl's Head	Spautz, Daniel	\$4,347.97
h	Soccer: Girl's Assistant	Shemon, Eileen	\$2,825.92
Winter Positions: BMS		Staff Name	Stipend
i			
j	Basketball: Boy's Head	Reed, Patrick	\$4,954.93
k	Basketball: Boy's Assistant	Mahlik, Philip	\$3,220.91
l	Basketball: Girl's Head	O'Connor, Leslie	\$4,954.93
m	Basketball: Girl's Assistant	Brown, Lauren	\$3,220.91
Spring Position: BMS		Staff Name	Stipend
n	Baseball: Head 50%	Mahlik Philip	\$2,173.99
o	Baseball: Assistant 50%	Mahlik Philip	\$1,412.96
p	Softball: Head	Struble, Alice	\$4,347.97
q	Track: Boy's Head	Szostak, Dave	\$4,347.97
r	Track: Girl's Head	O'Halloran, Anne	\$4,347.97
s	Track: Boys/Girls Assistant Coach	Marashlian, Nicole	\$2,825.92

26. Approve Co-Curricular Positions BMS

Co-Curricular Positions: BMS		Staff Name	Stipend
a	Drama: Fall	Weltler, Lynn	\$2,872.45
b	Drama: Fall Assistant	McGovern, Danielle	\$1,866.37
c	Drama: Spring	Weltler, Lynn	\$2,872.45
d	Drama: Spring Assistant	McGovern, Danielle	\$1,866.37
e	Green Team 50%	Gori, Michelle	\$1,436.23
f	Green Team 50%	Reilly, Kathryn	\$1,436.23
g	Kindness Club 50%	Wertmen, Suzanne	\$1,436.23
h	Kindness Club 50%	Fabregas, Kelly	\$1,436.23
i	Literary Magazine	Russo, Dawn	\$2,872.45
j	Peer Leadership	Craver, Marcy	\$2,872.45
k	Robotics	McGovern, Courtney	\$2,872.45
l	Science Team: Earth Science	King, Brian	\$2,872.45
m	Service Organization	Kimmel, Melissa	\$3,619.00

Attachment B Stipends

n	Student Council	Gash, Adriane	\$2,872.45
o	Team Leader: Grade 5	Marashlian, Nicole	\$2,843.50
p	Team Leader: Grade 6	Fitzgerald, Marianne	\$2,843.50
q	Team Leader: Grade 7	O'Halloran, Anne	\$2,843.50
r	Team Leader: Grade 8	Porter, Shane	\$2,843.50
s	Vocal Music Accompanist	Day, Brenda	\$1,332.83
t	Yearbook	Rounsaville, Julie	\$2,872.45

Co-Curricular HOURLY Positions: BMS

Staff Name

Stipend

Clubs (per hour/max 8)

af	Art Club (Oct - Dec)	Chaffee, Salome	\$44.46
ag	Art Club (Jan - Mar)	Chaffee, Salome	\$44.46
ah	Digital Photography (Oct - Dec)	McGovern, Courtney	\$44.46
ai	Digital Photography (Mar - May)	McGovern, Courtney	\$44.46
aj	Math Club (Gr. 6,7,8)	O'Halloran, Anne	\$61.12

27. Approve Co-Curricular Positions BES

Co-Curricular Positions: BES

Staff Name

Stipend

a	Community Service Advisor 50%	DeStefano, Phyllis	\$1,809.50
b	Community Service Advisor 50%	Heppes, Laurie	\$1,809.50
c	Bookroom Coordinator	Brooten, Darcey	\$2,843.50
d	Garden K-8	Gulbis, Daina	\$5,170.00
e	Student Activities Coordinator 50%	McShane, Sarah	\$1,421.75
f	Student Activities Coordinator 50%	Rokosky, Debbie	\$1,421.75
g	Team Leader: Grade K	Jastrebek, Lin	\$2,843.50
h	Team Leader: Grade 1	Rokosky, Debbie	\$2,843.50
i	Team Leader: Grade 2	Sheehan, Carolyn	\$2,843.50
j	Team Leader: Grade 3	Rudin, Elizabeth	\$2,843.50
k	Team Leader: Grade 4	Reed, Patrick	\$2,843.50

Co-Curricular HOURLY Positions: BES

Staff Name

Stipend

Clubs (per hour/max 8)

l	Tutor Mentor - Math	Leonard, Melissa	\$61.12
m	Homework Club - Math	Brooten, Darcey	\$61.12

32. Amend Reappoint Non-Certified Staff 2022-2023 School Year*

	Name	Location	Position	Salary	Longevity	Total Salary	Retro	Effective
a	Clark, David	District	Custodial Foremen	\$ 68,197		\$ 68,197	\$ 197.33	7/1/22-6/30/23
b	Griffith, Christopher	District	Data Administrator	\$ 72,706		\$ 72,706	\$ 205.50	7/1/22-6/30/23
c	Kacanski, Jaelyn	District	Business Office Assistant/Confidential	\$ 72,885		\$ 72,885	\$ 207.00	7/1/22-6/30/23
d	Lucas, Douglas	District	Director of Facilities	\$ 113,630		\$ 113,630	\$ 330.00	7/1/22-6/30/23
e	Riccio, Frank	District	Transportation Manager	\$ 76,725		\$ 76,725	\$ 225.00	7/1/22-6/30/23
f	Saez, Rickey	District	Systems Administrator	\$ 86,755		\$ 86,755	\$ 255.40	7/1/22-6/30/23
g	Schwarz, Jeremy	District	Information Technology Manager	\$ 130,378		\$ 130,378	\$ 378.00	7/1/22-6/30/23
h	Thorp, Deboarah	District	Accounts Payable/Confidential	\$ 68,151	\$ 3,457.00	\$ 71,608	\$ 200.85	7/1/22-6/30/23
i	Vought, Rufus	District	Maintenance Foreman	\$ 100,294		\$ 100,294	\$ 294.40	7/1/22-6/30/23

33. Reappoint Non-Certified Staff 2023-2024 School Year*

	Name	Location	Position	Salary	Longevity	Total Salary	Effective
a	Bivaletz, Mia	District	Assistant to the Superintendent	\$ 74,448		\$ 74,448	7/1/23-6/30/24
b	Clark, David	District	Custodial Foremen	\$ 71,697		\$ 71,697	7/1/23-6/30/24
c	Griffith, Christopher	District	Data Administrator	\$ 76,206		\$ 76,206	7/1/23-6/30/24
d	Kacanski, Jaelyn	District	Business Office Assistant/Confidential	\$ 75,885		\$ 75,885	7/1/23-6/30/24
e	Lucas, Douglas	District	Director of Facilities	\$ 117,493		\$ 117,493	7/1/23-6/30/24
f	Mehan, Kathy	District	Human Resources Specialist	\$ 106,040		\$ 106,040	7/1/23-6/30/24
g	Riccio, Frank	District	Transportation Manager	\$ 79,725		\$ 79,725	7/1/23-6/30/24
h	Saez, Rickey	District	Systems Administrator	\$ 88,505		\$ 88,505	7/1/23-6/30/24
i	Schwarz, Jeremy	District	Information Technology Manager	\$ 134,811		\$ 134,811	7/1/23-6/30/24
j	Spiridakis, Nina	District	Business Office Assistant/Payroll Confid	\$ 81,686		\$ 81,686	7/1/23-6/30/24
k	Thorp, Deboarah	District	Accounts Payable/Confidential	\$ 69,501	\$ 3,457.00	\$ 72,958	7/1/23-6/30/24
l	Vought, Rufus	District	Maintenance Foreman	\$ 102,294		\$ 102,294	7/1/23-6/30/24

34. Reappoint Custodial Staff 2023-2024 School Year*

	Name	Location	Position	Step	Salary	Effective
a	Urena Hernandez, Eric	District	Full Time Custodian	13	\$ 45,985.00	7/1/23-6/30/24
b	Rival Orellana, Karla	District	Full Time Custodian	10	\$ 42,630.00	7/1/23-6/30/24
c	Phocan, Sakniran	District	Part Time Custodian 50%	9	\$ 41,575.00	7/1/23-6/30/24
d	Garcia, Paola	District	Full Time Custodian	4	\$ 36,715.00	7/1/23-6/30/24

35. Reappoint Unaffiliated Administrators 2023-2024 School Year*

	Name	Location	Position	Salary	Effective
a	Furnari, Lydia	District	Interim Superintendent	\$700/day	7/1/23-7/31/23
b	Butler, Coleen	District	Assistant Superintendent	\$183,019	7/1/23-6/30/24
c	DeMarco, Jinnee	District	Business Administrator/Board Secretary	\$158,202	7/1/23-6/30/24

36. Renew Substitutes 2023-2024 School Year*

	Last Name	First Name	Substitute Position
a	ADLER	EDWARD	Teacher/Para/Secretary
b	AIELLO	ANDREW	Bus Driver
c	BAIRD	MARILYN	Bus Aide
d	BALL	KAREN	Teacher/Para/Secretary
e	BARBATO-ERNST	DIANE	Teacher/Para/Secretary
f	BARONE	SCOTT	Technology
g	BARTOW	LILLIAN	Bus Driver
h	BECKERMAN	SUJIN	Teacher/Para/Secretary
i	BISCONTI	BRETT	Teacher/Para/Secretary
j	BOSWORTH	SHARON	Teacher/Para/Secretary
k	BRADLEY	SANDRA	Bus Aide
l	BRENNAN	ROSEMARY	Teacher/Para/Secretary
m	BROZYNA	CHRISTINA	Teacher/Para/Secretary

n	BRYANT	BARBARA	Teacher/Para/Secretary
o	BYRNES	AMY	Teacher/Para/Secretary
p	CAMPBELL	ELLIE	Teacher/Para/Secretary
q	CARLISLE	CHRISTOPHER	Teacher/Para/Secretary
r	CLARKE	ELLEN	Bus Aide
s	COHELEACH	ILONA	Bus Aide
t	COHEN	WADE	Teacher/Para/Secretary
u	DALLAS	ROBERT	Custodial/Maintenance
v	DASILVA	VINCENT	Bus Driver
w	DAVIS	MARGARET	Teacher/Para/Secretary
x	DELEPAZ	MANNY	Bus Driver
y	DISABATO	FELICIA	Teacher/Para/Secretary
z	DONOHUE	ALISA	Teacher/Para/Secretary
aa	DUNKER	JEFFREY	Teacher/Para/Secretary
ab	FERRARA	CATHERINE	Nurse/RN Cert
ac	FERRARA	JAMES	Bus Driver
ad	FERRARA	SAMANTHA	Teacher/Para/Secretary
ae	FLOOD	KAREN	Teacher/Para/Secretary
af	FURFARO	ANTONINA	Teacher/Para/Secretary
ag	GABRIELE	SHARON	Nurse/RN Cert
ah	GALESI	SANDRA	Teacher/Para/Secretary
ai	GAMARRA	MARIANELLA	Bus Driver
aj	GARVIN	WILLIAM	Teacher/Para/Secretary
ak	GILL	AUTSTIN	Teacher/Para/Secretary
al	GLEN	PATRICIA	Nurse/RN Cert
am	GODARD	STERNE	Bus Driver
an	GRAESE MATTOS	NICOLE	Teacher/Para/Secretary
ao	GRASSO	LORI	Bus Driver
ap	GRIBBEN	STEPHEN	Teacher/Para/Secretary
aq	GULBIS	DAINA	Teacher/Para/Secretary
ar	HANEY	JACOB	Teacher/Para/Secretary
as	HAYES	EMILY	Teacher/Para/Secretary
at	HIGHTOWER	KERRY	Teacher/Para/Secretary
au	JONACH	KENNETH	Teacher/Para/Secretary
av	KALAMARIDES	RUTH	Teacher/Para/Secretary
aw	KANE	ELIZABETH	Teacher/Para/Secretary
ax	KIDHUAN	DANAI	Custodial/Maintenance
ay	KISSEL	EVELYN	Teacher/Para/Secretary
az	KLOCINSKI	LISA	Bus Aide
ba	KNEAFESY	MATTHEW	Custodial/Maintenance
bb	KNEAFSEY	MATTHEW	Custodial/Maintenance
bc	KOCZOT	KRISTEN	Teacher/Para/Secretary
bd	LAPARLE	KATHLEEN	Teacher/Para/Secretary
be	LEWIS	MARGARET	Teacher/Para/Secretary
bf	LLINAS ZAMBRANO	URSULA	Custodial/Maintenance
bg	LLINAS ZAMBRANO	VALENTINA	Custodial/Maintenance
bh	LOBO JR	GREGORY	Teacher/Para/Secretary
bi	LUIK	NORMAN	Technology/Custodial/Maintenance
bj	LUIK	NORMAN	Custodial/Maintenance
bk	MAQUEDA	CLARE	Bus Aide
bl	MAURICE	KATHLEEN	Nurse/RN Cert
bm	MC MAHON	LINDA	Teacher/Para/Secretary
bn	MCGEE	ANDREA	Teacher/Para/Secretary
bo	MCMENAMIN	SHEILA	Nurse/RN Cert
bp	MILLER	TRACI	Bus Driver/Bus Aide

bq	MITCHELL	LYNN	Teacher/Para/Secretary
br	MORENO	CARLOS	Bus Driver
bs	MRAK	MICHAEL	Teacher/Para/Secretary
bt	OBER	DOUGLAS	Teacher/Para/Secretary
bu	PAGEL	COURTNEY	Teacher/Para/Secretary
bv	PALMA	JOSEPH	Teacher/Para/Secretary
bw	PALTAN	MONIKA	Bus Driver
bx	PALTAN	WILLIAM	Bus Driver
by	PANETTA	CAROLYN	Teacher/Para/Secretary
bz	PETERSON	AILEEN	Nurse/RN Cert
ca	PETITTI	PRISCILLA	Teacher/Para/Secretary
cb	PHETWIANG	SURIYA	Custodial/Maintenance
cc	POANDL	DIANE	Teacher/Para/Secretary
cd	PROTHERO	RUTH	Teacher/Para/Secretary
ce	RICCIO	FRANCIS	Bus Driver/Bus Aide
cf	RIVERA	FERNANDO	Teacher/Para/Secretary
cg	SANGUILIANO	DOMINICK	Teacher/Para/Secretary
ch	SHEMON	THOMAS	Teacher/Para/Secretary/Custodial/Maintenance
ci	SINA	JAREN	Teacher/Para/Secretary
cj	STANFORD	RICHARD	Custodial/Maintenance
ck	STEFANI	LEEANNE	Teacher/Para/Secretary
cl	STRUBLE	ALICE	Teacher/Para/Secretary
cm	SUYARA	WARAPORN	Custodial/Maintenance
cn	SZARZYNSKI	BROOKE	Teacher/Para/Secretary
co	SZOSTAK	DAVID	Bus Driver
cp	TURSO	KENNETH	Teacher/Para/Secretary
cq	VITOLLO	MICHAEL	Teacher/Para/Secretary
cr	VOIGHT	DOUGLAS	Teacher/Para/Secretary
cs	WALLEY	JOY	Teacher/Para/Secretary
ct	WIECZOREK	RENEE	Teacher/Para/Secretary
cu	WONG	RACHEL	Teacher/Para/Secretary
cv	YANCHAGUANO TAC	ANA	Custodial/Maintenance

**THE SOMERSET HILLS SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: Administrative Assistant to the Assistant Superintendent and the Curriculum Supervisors - CONFIDENTIAL

QUALIFICATIONS:

1. College Degree Preferred
2. Office experience as determined by the board
3. Demonstrate the ability to maintain confidentiality, be organized, handle several projects at one time, be self-motivated, and perform duties with minimum of supervision and direction.
4. Good interpersonal skills; demonstrated ability to communicate verbally and in written form
5. Excellent working knowledge of standard Office software including Excel, Word, PowerPoint, G-Suite
6. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Central Office Administration - Assistant Superintendent

JOB GOAL: To support the offices of the Assistant Superintendent and the Supervisors of Curriculum with a high degree of responsibility, discretion and confidentiality, using independent judgment to ensure the smooth and efficient operation of the office.

PERFORMANCE RESPONSIBILITIES:

1. Supervise the Office of the Assistant Superintendent in terms of all interpersonal communication and correspondence; email, phone, visitors, paperwork
2. Facilitate all aspects of Professional Development Institute courses three times per year
3. Set up logistical details of staff meetings including, but not limited to: New Teacher Orientation, staff professional development days, administrative meetings. Reserve room, order refreshments, coordinate hand-outs.
4. Opening of school - Document attendance of staff for meetings and HIB training; coordinate necessary handouts
5. Mentor Program – create information binders
6. New Teachers' orientation- prepare all materials for the events

7. Prepare and process purchase orders; maintain accounts for the supervisors, as well as state and federal grant allocations. Track orders and budget.
8. Reports - Compile and analyze data as requested by Assistant Superintendent and Curriculum Supervisors
9. Oversee inventory and supplies in the assistant superintendent's office.
10. Provide assistance with grants, including coordinating information dissemination between private schools that fall within our district boundaries with regards to state grants. Enter information to the state website
11. Process professional development and field trip requests
12. Add curriculum resolutions, HIBs, and professional development and field trip requests to BOE agenda
13. Title I -- Create and update Title I brochures, and coordinate all mailings
14. Assist supervisors in clerical aspects of testing and other aspects of curriculum development
15. Coordinate all aspects of HIB correspondence from Central Office
16. Other duties as assigned

TERMS OF

EMPLOYMENT: Salary and work year to be determined by the Board of Education.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the board's policy on evaluation of non certified staff.

ESSENTIAL

FUNCTIONS: The position holder must be able to perform the essential job functions with or without reasonable accommodations. It is the responsibility of the employee to inform The Somerset Hills School District Superintendent of Schools of any and all reasonable accommodations that will be required.

APPROVED: June 21, 2023

**THE SOMERSET HILLS SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: NETWORK ADMINISTRATOR \ ASSISTANT
INFORMATION TECHNOLOGY MANAGER

QUALIFICATIONS:

1. Bachelor's Degree or Equivalent experience
2. Formal training or relevant experience with computer technology and networked information systems
3. Extensive knowledge of firewalls, network switches, ISP modems/routers, wireless access points and bridges
4. Strong attention to detail and problem-solving skills
5. Experience with network security protocols, data encryption, and network monitoring tools
6. Demonstrated ability to develop long-range plans for technology application in the schools and conduct related budget analysis
7. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: INFORMATION TECHNOLOGY MANAGER\DIRECTOR

SUPERVISES: Technology Staff

JOB GOAL: To provide leadership in the development, implementation and coordination of the district's technology plan; enhance instruction by providing technology across the curriculum; to promote efficiency in the schools with the use of technology.

PERFORMANCE RESPONSIBILITIES:

1. Evaluates and supports all hardware; provides expertise in the review, purchase, implementation and maintenance of hardware; assists in the selection of software when requested. Installs and debugs all hardware and software.
2. Assist in Maintaining the voice, video, and data networks; provides technical assistance with both hardware and software. Responsible for repair and maintenance of equipment.
3. Provides or coordinates training for the implementation of new equipment and software.

4. Maintains an up-to-date inventory of hardware, network software, and supplies.
5. Assists in Developing and implementing a district-wide back-up procedure.
6. Assists as the district's custodian of all technology licenses, documents, manuals, regulations, procedures, inventory lists and state initiatives.
7. Uses technology to link students, teachers, parents/guardians, and schools with global network.
8. Prepares district-wide communications to keep the staff and community informed about technology.
9. Researches emerging technology and software on an ongoing basis.
10. Assists in the planning and implementation of the district's technology in-service education program for the instructional staff.
11. Provides input with coordinating the development and implementation of the district's technology plan; recommends changes as appropriate.
12. Provides input in the development of district policies related to the use of instructional technology, computer software and online services.
13. Provides input in coordinating the technology budget.
14. Remains current in the area of technology as it applies to educational settings.
15. Performs other appropriate duties as may be assigned by the superintendent, assistant superintendent or direct manager.

TERMS OF

EMPLOYMENT: Salary and work year to be determined by the board of education

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of non-certified personnel.

ESSENTIAL

FUNCTIONS: The position holder must be able to perform the essential job functions with or without reasonable accommodations. It is the

responsibility of the employee to inform The Somerset Hills School District Superintendent of Schools of any and all reasonable accommodations that will be required.

APPROVED: June 21, 2023

**THE SOMERSET HILLS SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: SYSTEMS ADMINISTRATOR

QUALIFICATIONS:

1. Bachelor's Degree or Equivalent experience
2. Formal training or relevant experience with computer technology and networked information systems
3. Demonstrated ability to oversee daily tasks and act as escalation resource to school technicians
4. Strong attention to detail and problem-solving skills
5. Demonstrated ability to maintain ticketing system and inventory management.
6. Demonstrated ability to assist in the development of long-range plans for technology application in the schools
7. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: INFORMATION TECHNOLOGY MANAGER\DIRECTOR

SUPERVISES: Technology Staff

JOB GOAL: To provide leadership in the implementation and coordination of the district's technology plan; to promote efficiency in the schools with the use of technology.

PERFORMANCE RESPONSIBILITIES:

1. Evaluates and supports all hardware; provides expertise in the review, purchase, implementation and maintenance of hardware; assists in the selection of software when requested. Installs and debugs all hardware and software.
2. Provides direct oversight for the district's website.
3. Assist in Maintaining an efficient email system.
4. Assist in Maintaining an effective content management and filter for staff and students
5. Coordinates use of the district's telephone and electronic emergency notification system.

6. Assist in Maintaining the voice, video, and data systems; provides technical assistance with both hardware and software. Responsible for repair and maintenance of equipment.
7. Provides or coordinates training for the implementation of new equipment and software.
8. Maintains an up-to-date inventory of hardware, network software, and supplies.
9. Assists as the district's custodian of all technology licenses, documents, manuals, regulations, procedures, inventory lists and state initiatives.
10. Uses technology to link students, teachers, parents/guardians, and schools with global network.
11. Prepares district-wide communications to keep the staff and community informed about technology.
12. Research emerging technology and software on an ongoing basis.
13. Assists in the planning and implementation of the district's technology in-service education program for the instructional staff.
14. Provides input with coordinating the development and implementation of the district's technology plan; recommends changes as appropriate.
15. Provides input in the development of district policies related to the use of instructional technology, computer software and online services.
16. Remains current in the area of technology as it applies to educational settings.
17. Performs other appropriate duties as may be assigned by the superintendent, assistant superintendent or direct manager.

TERMS OF

EMPLOYMENT: Salary and work year to be determined by the board of education

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of non-certified personnel.

ESSENTIAL

FUNCTIONS: The position holder must be able to perform the essential job functions with or without reasonable accommodations. It is the responsibility of the employee to inform The Somerset Hills School District Superintendent of Schools of any and all reasonable accommodations that will be required.

APPROVED: June 21, 2023